

## Volunteer Roles for Tech Trek

<http://app.campdoc.com/register/aauw>

Tech Trek Alumnae Only				
Location	Role	Brief Description	# (avg)	Limitations
Residential	Junior Counselor	<ul style="list-style-type: none"> <li>• Camp prep and assistance to camp staff</li> <li>• Role model</li> </ul>	7-9 per camp	<ul style="list-style-type: none"> <li>• 3 yrs post camp or 16 years old (at camp director's discretion)</li> <li>• Must be alumnae</li> </ul>
Residential	Senior Counselor	<ul style="list-style-type: none"> <li>• Camp prep and assistance to camp staff</li> <li>• Role model</li> <li>• JC/SC coordinator</li> </ul>	1-3 per camp	<ul style="list-style-type: none"> <li>• Past JC</li> <li>• 18+ - if 21+, may be dorm monitor</li> <li>• Background check/ Live Scan</li> </ul>
Alumnae or Adult Volunteers - All adults must be AAUW California members and have one Live Scan and annual background checks. Mileage is paid for all in-person camp volunteering.				
Location	Role	Brief Description	# (avg)	Limitations
Virtual	Social Coach	<ul style="list-style-type: none"> <li>• Role model</li> <li>• Facilitate SEL</li> <li>• Team building</li> </ul>	45 per camp (50-60% alumnae)	<ul style="list-style-type: none"> <li>• 1 year post camp or min 14</li> <li>• Virtual only 8:30-12 M-F</li> <li>• Pre-camp training</li> </ul>
Virtual	Build Coach	<ul style="list-style-type: none"> <li>• Role model</li> <li>• Facilitate tech learning</li> <li>• Team building</li> </ul>	30 per camp (75-80% alumnae)	<ul style="list-style-type: none"> <li>• 1 year post camp or min 14</li> <li>• Virtual only 8:30-12 M-F</li> <li>• Pre-camp training</li> </ul>
Virtual	Workshop Coach	<ul style="list-style-type: none"> <li>• Role model</li> <li>• Assist workshop presenters</li> </ul>	30 per camp (50% alumnae)	<ul style="list-style-type: none"> <li>• 1 year post camp or min 14</li> <li>• Virtual only 12:30-5; 7:30-9 Sun-Fri</li> <li>• Pre-camp training</li> </ul>
Virtual/ Residential	Workshop Presenter	<ul style="list-style-type: none"> <li>• Deliver hands-on or interactive workshops 90 minutes or more</li> </ul>	5-12 per camp	<ul style="list-style-type: none"> <li>• Background checks not required if not onsite overnight</li> <li>• Professional women desired</li> </ul>
Virtual/ Residential	Media Coordinator	<ul style="list-style-type: none"> <li>• Manage videos, files, image sharing, etc.</li> <li>• Manage website interface for camp</li> <li>• Videographer / Photographer</li> </ul>	1 per camp	<ul style="list-style-type: none"> <li>• Minimum age 16</li> <li>• Tech-savvy</li> <li>• Work with state communications</li> </ul>
Virtual/ Residential	Systems/IT Support	<ul style="list-style-type: none"> <li>• Provide CampDoc registration systems support to camp and program director</li> </ul>	1 per camp or program	<ul style="list-style-type: none"> <li>• See also media coordinator</li> <li>• Knowledge of CampDoc, Google drive and docs, and other</li> </ul>

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		<ul style="list-style-type: none"> <li>● Provide alumnae database support to program</li> </ul>		<ul style="list-style-type: none"> <li>● database and communication tools</li> <li>● May be at Program or camp level</li> </ul>
Virtual/ Residential	Assistant Director / Logistics Coordinator	<ul style="list-style-type: none"> <li>● Work with Camp Director (s) to manage delivery of camp</li> <li>● May coordinate contracts</li> <li>● Manage camp set up and facilitate operations</li> </ul>	1 per camp	<ul style="list-style-type: none"> <li>● 18+</li> <li>● Preferably onsite</li> </ul>
Virtual/ Residential	Interns	<ul style="list-style-type: none"> <li>● Varies by camp</li> <li>● Typically in prep for bigger role</li> <li>● May support specific activity such as research or event planning at Program level</li> </ul>	0-1 per camp	<ul style="list-style-type: none"> <li>● Typically 18+</li> <li>● Typically longer duration than camp</li> <li>● May be at Program or camp level</li> </ul>
Virtual/ Residential	Program Volunteer	<ul style="list-style-type: none"> <li>● Supports program initiatives across state including               <ul style="list-style-type: none"> <li>○ Tech Trek Alumnae Groups</li> <li>○ Virtual TTA Community Advisory Council</li> <li>○ Health Supervision</li> <li>○ Minor supervision during camp</li> </ul> </li> </ul>	At branch, camp, and state level	<ul style="list-style-type: none"> <li>● May be year-round</li> <li>● May or may not be registered in CampDoc</li> <li>● Meetings monthly or quarterly</li> <li>● Opportunities for leadership roles</li> <li>● Includes TTAG advisor, daily camp volunteers, and others</li> </ul>

**Adult Only Roles - All adults must be AAUW California members and have one Live Scan and annual background checks. Mileage is paid for all in-person camp volunteering.**

Location	Role	Brief Description	# (avg)	Limitations
Residential	Dorm Monitor / Dorm Mom	<ul style="list-style-type: none"> <li>● 8-10 campers in group</li> <li>● Shepherd</li> <li>● Role Model</li> </ul>	9-12 per camp (10:1 ratio required)	<ul style="list-style-type: none"> <li>● Age 21+</li> <li>● Experience with adolescents</li> <li>● Background check</li> <li>● May be Tech Trek alumna</li> </ul>
Residential	Health Staff	<ul style="list-style-type: none"> <li>● Nurse or health aide</li> <li>● Dispense medications</li> <li>● Deliver health-related training</li> <li>● Review and maintain medical records</li> </ul>	1 per camp	<ul style="list-style-type: none"> <li>● Onsite and on call</li> <li>● 21+</li> <li>● License not required</li> <li>● Training required</li> </ul>
Virtual/ Residential	Camp Director or co-Director	<ul style="list-style-type: none"> <li>● Year-round commitment</li> </ul>	1-2 per camp	<ul style="list-style-type: none"> <li>● Onsite/Online and On Call</li> <li>● 21+</li> </ul>

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		<ul style="list-style-type: none"> <li>Oversees camp operations</li> </ul>		<ul style="list-style-type: none"> <li>Prior relevant camp experience</li> </ul>
Virtual/ Residential	Camp Director in Training	<ul style="list-style-type: none"> <li>First year camp director</li> <li>Training as required</li> </ul>	as required	<ul style="list-style-type: none"> <li>Onsite/Online</li> <li>21+</li> </ul>
Virtual/ Residential	Camp Treasurer	<ul style="list-style-type: none"> <li>Manages deposits (income) and vouchers (expenses) for camp</li> <li>Maintains account balances for branches served by camps.</li> </ul>	1 per camp	<ul style="list-style-type: none"> <li>21+</li> <li>Knowledge of reading ledgers and maintaining simple books</li> <li>Knowledge of Excel and Google drive</li> <li>Willing to learn QuickBooks Online</li> </ul>
Virtual/ Residential	Core Teacher	<ul style="list-style-type: none"> <li>Develop and deliver 15 hours of STEM content to nominally 20 girls</li> <li>Act as mandated reporter (MR)</li> </ul>	2-6 per camp	<ul style="list-style-type: none"> <li>21+</li> <li>Teaching experience</li> <li>Should be onsite to build community</li> <li>Required MR training for active teachers may be substituted for AAUW volunteer MR training.</li> <li>Annual background check required</li> </ul>
Virtual/ Residential	Curriculum Coordinator	<ul style="list-style-type: none"> <li>Collects and maintains files related to all curriculum delivered at camp</li> <li>Oversees curricula mods as informed by survey results</li> </ul>	0-1 per camp	<ul style="list-style-type: none"> <li>Does not have to be onsite</li> <li>Should have teaching or instructional background</li> </ul>